

Millburn School District 24
FIELD TRIP REQUEST

Today's Date: 1/4/11
Homeroom(s): Cheerleaders only

Date of Trip: 1/21/11 # of Passengers: 30

Is a wheelchair accessible bus needed? YES NO

Destination: Holiday Inn City Centre

Address, City, State Peoria, IL

LEAVE TIME: (no earlier than 9:00 a.m.)

RETURN TIME: (no later than 2:30 p.m.)

1:15 pm
next day

NOTE: If you are a specials teacher and will need a sub to cover classes in your absence, enter request into the AESOP system.

Educational Purpose of the Field Trip (tie into objectives):

IESA State Cheerleading Competition

Teacher submitting request (print)

Leslie Dreyer

Principal Approval

[Signature]

FIELD TRIP COSTS

NA

Transportation Calculation:

\$2.50 per mile per bus to and from location

+ \$17.00 per hour per driver while bus is parked.

Round Trip Miles _____ X \$2.50 per mile =
\$ _____ plus

Wait Time Hours _____ X \$17.00 per hour =
\$ _____ equals

Total Transportation costs per student
\$ _____ plus

Charge per student for field trip \$ _____ equals

TOTAL PARENTS ARE PAYING \$ _____

Is PTO Curriculum Enhancement Money being requested for this trip? YES NO

For Office Use _____

Transportation Coordinator has:

- Checked availability of bus(es) and driver(s)
- Verified Transportation Charge listed above

Number of buses: _____

Trans Coord Initials: _____

Millburn School District 24
FIELD TRIP - PARENT NOTICE

Principal Approved [Signature]

Today's Date: 1/4/11

Date of Trip: 1/21/11 - 1/22/11

Grade: 6-8 Teacher(s): _____

Destination, City, State Holiday Inn City Centre, Peoria, IL

Educational Purpose of the Field Trip (tie into objectives):

IESA State Cheerleading Competition

LEAVE: 1:15 on 1/21 RETURN: 1/22/11 Cost to student: \$ 15.00

Special Instructions:

Please make check payable to Millburn District 24.

PARENT/GUARDIAN PERMISSION FOR FIELD TRIP

Please complete and return this slip to school immediately. Parent signature indicates awareness of the planned trip and responsibility for student's share of cost and school-to-home transportation where applicable.

Student's Name _____

Check here if you are available to chaperone this trip []

Parents - you will be notified by the teacher if you have been designated as a chaperone for this trip.
Please review "Responsibilities of Field Trip Chaperones" in the online Parent-Student Handbook.

Parent Signature _____

Date _____